

Archie Taylor  
(by email)

23 June 2017  
Our ref: FOI/10/05/17

Office for Budget Responsibility  
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Dear Archie,

**Re: Freedom of Information request**

Thank you for your request for information under the Freedom of Information Act, which we received on 10 May 2017.

You requested the following information:

- 1) What type of vehicle(s) are you currently using for business related travel? (e.g. van – fleet/hire, car – fleet/hire/company cars/employee reimbursement/taxi, private hire and bus/train)
- 2) What is the annual spend on business related travel at Office for Budget Responsibility?
- 3) Who is the person within Office for Budget Responsibility responsible for procuring and /or managing business travel? (Please provide name, job title, telephone, email and address details)
- 4) When are your aforementioned car/van related transport arrangements due to expire? (Please provide details of each form of transport and each provider)

We hold some of the information you requested. The OBR is a small organization and we use the travel contract that HM Treasury have for our business travel needs. We do not have our own contract with such a company.

In response to your FOI request:

- 1) We use the HM Treasury contract to book all of our travel which is by rail and air. We do not use hire cars or have the reason to.
- 2) In 2016/17 the OBR spent £13,347 on business related travel.
- 3) The procurement of business travel is dealt with by HM Treasury.
- 4) N/A. We do not use car hire.

If you have any other queries about this letter, please contact OBR enquiries at [obr.enquiries@obr.gsi.gov.uk](mailto:obr.enquiries@obr.gsi.gov.uk).

Yours sincerely

Freedom of Information Unit  
**Office for Budget Responsibility**

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**Your right to complain under the Freedom of Information Act 2000**

If you are not happy with this reply, you may request a review by writing to OBR Enquiries, Office for Budget Responsibility, 14T, 102 Petty France, London SW1H 9AJ or by email to [obr.enquiries@obr.gsi.gov.uk](mailto:obr.enquiries@obr.gsi.gov.uk).

Any review request must be made within 2 months of the date of this letter. It would assist our review if you set out which aspects of the reply concern you and why you are dissatisfied.

If you are not content with the outcome your complaint, you may apply directly to the Information Commissioner for a decision. Generally, the ICO cannot make a decision unless you have exhausted the complaints procedure provided by the OBR. The Information Commissioner can be contacted at: The Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire SK9 5AF.