

6 November 2020  
Our ref: FOI011020

Dear

**Re: Freedom of Information Request on Covid security**

Thank you for your request for information under the Freedom of Information Act, which we received on 1 October 2020.

You requested the following:

1. How much was spent on altering the facilities (i.e. screens and one-way systems) and what changes were made?
2. How much has been spent on signage?
3. How much has been spent on hand sanitiser and biocidal soaps?
4. How much has been spent on additional cleaning and cleaning staff?
5. How much has been spent on personal protective equipment (e.g masks, visors and gloves)?
6. How much has been spent in total on changes to make the offices Covid-19 secure for staff since March?
7. How much has been allocated towards making the offices Covid-19 secure in the current year budget?
8. How many staff have returned to working in the offices since lockdown and how many currently work in the offices?

We share office space with the Ministry of Justice (MoJ) in their building at 102 Petty France by way of a MOTO agreement. Our proportion of the total space is relatively very small and the MoJ manages the vast majority of the facilities on our behalf. As a result, we do not have a breakdown of some of the costs that you have requested.

We do hold some of the information on your request, which I have numbered for ease of reference. On parts 1, 2, 4, 5 and 6 we do not have any disaggregated information, but these may materialise in future when our accommodation costs are reconciled at the end of the financial year.

On part 3, we spent £214.24 on a range of anti-bacterial products to distribute across our office space, in addition to MoJ supplied items. We do not have a breakdown of the cost of the MoJ supplied items, some of which will be covered within our regular accommodation costs.

On part 7, we do not have a specific budget allocation for further work on making our office space covid secure. As outlined above the MoJ manages the building and office space and any additional measures will be implemented and recharged to the OBR at year end.

On part 8, overall 27 (of around 37) individual staff members returned to the office during April – October. In September, 21 different staff members worked from the office at least once and in October, 9 different members of staff worked from the office at least once.

If you have any other queries about this letter, please send them to our enquiries inbox at [obr.enquiries@obr.uk](mailto:obr.enquiries@obr.uk).

Yours sincerely

Freedom of Information Unit  
**Office for Budget Responsibility**

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### **Your right to complain under the Freedom of Information Act 2000**

If you are not happy with this reply, you may request a review by writing to OBR Enquiries, Office for Budget Responsibility, 14T, 102 Petty France, London SW1H 9AJ or by email to [obr.enquiries@obr.uk](mailto:obr.enquiries@obr.uk).

Any review request must be made within 2 months of the date of this letter.

It would assist our review if you set out which aspects of the reply concern you and why you are dissatisfied.

If you are not content with the outcome your complaint, you may apply directly to the Information Commissioner for a decision. Generally, the ICO cannot make a decision unless you have exhausted the complaints procedure provided by the OBR. The Information Commissioner can be contacted at: The Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire SK9 5AF.